



ARCO COM s.r.o.

Pracovník expedície internetového predaja

Place of work

033 01 Liptovský Hrádok, Slovensko

Start date in work

Asap

The date the offer was added

17 Mar 2026 (update 18 Mar 2026)

Type of employment

Part-time employment, number of hours per week: 20

agreement for the performance of a work assignment

agreement on temporary employment

agreement on student work

Salary (gross)

from €500 to €500 per month

Number of job vacancies

1

Information about job offer

Job description

Administratívne práce spojené s prijímaním a odosielaním objednávok, Expedícia objednávok.

Selection procedure information

Pre pozvanie na výberové konanie je potrebné zaslať vopred životopis.

Working mode

Single-shift system

Position also suitable for

- person from Ukraine
- graduates
- students
- persons with disability
- pensioners

Employee requirements

Required education

- Lower secondary education (vocational)
- Vocational Secondary Education
- Upper Secondary Education
- General Secondary Education
- Higher, Post-Secondary Education
- Tertiary Education (Undergraduate)
- Tertiary Education (Graduate)

Length of experience

no requirement for professional experience

Languages

- Slovak - Elementary: A1 and A2

Digital skills

- Microsoft Excel - Elementary
- Adobe Acrobat DC - Elementary
- Internet - Advanced

General qualifications and prerequisites

- analysing and solving problems

Additional requirements

digitálna gramotnosť (počítačové spôsobilosti)

fyzická zdatnosť

komunikácia (jednanie s ľuďmi)

Employer information

Business Name

ARCO COM s.r.o.

Company Registration Number

46737260

Address

Jozefa Dekreta Matejovie, 033 01 Liptovský Hrádok, Slovakia

Internet address

<http://www.arco.sk>

Characteristics of the company

Internetový predaj elektrotechnického tovaru / biela technika, počítače, záhrada, malé spotrebiče/, inštalácia kamerových systémov a alarmov Jablotron. Elektroinštalačné práce. Rádiové technológie, inštalácia a smerovanie MW spojov

Contact person

Arco Com

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Source: worki.sk, **Offer ID:** 2060759, **Classification of jobs (SK ISCO-08):** [4110000 General administrative worker](#), **Profession:** [Administrative Worker](#), **Working area:** [HR, Administration and Customer Service](#)