



ARCO COM s.r.o.

Pracovník expedície internetového predaja

Place of work

033 01 Liptovský Hrádok, Slovensko

Start date in work

**Asap**

The date the offer was added

**17 Mar 2026 (update 18 Mar 2026)**

Type of employment

Part-time employment, number of hours per week: 20

agreement for the performance of a work assignment

agreement on temporary employment

agreement on student work

Salary (gross)

from €500 to €500 per month

Number of job vacancies

**1**

## Information about job offer

### Job description

Administratívne práce spojené s prijímaním a odosielaním objednávok, Expedícia objednávok.

### Selection procedure information

Pre pozvanie na výberové konanie je potrebné zaslať vopred životopis.

### Working mode

Single-shift system

### Position also suitable for

- person from Ukraine
- graduates
- students
- persons with disability
- pensioners

# Employee requirements

## Required education

- Lower secondary education (vocational)
- Vocational Secondary Education
- Upper Secondary Education
- General Secondary Education
- Higher, Post-Secondary Education
- Tertiary Education (Undergraduate)
- Tertiary Education (Graduate)

## Length of experience

no requirement for professional experience

## Languages

- Slovak - Elementary: A1 and A2

## Digital skills

- Microsoft Excel - Elementary
- Adobe Acrobat DC - Elementary
- Internet - Advanced

## General qualifications and prerequisites

- analysing and solving problems

## Additional requirements

digitálna gramotnosť (počítačové spôsobilosti)

fyzická zdatnosť

komunikácia (jednanie s ľuďmi)

## Employer information

### Business Name

ARCO COM s.r.o.

### Company Registration Number

46737260

**Address**

Jozefa Dekreta Matejovie, 033 01 Liptovský Hrádok, Slovakia

**Internet address**

<http://www.arco.sk>

**Characteristics of the company**

Internetový predaj elektrotechnického tovaru / biela technika, počítače, záhrada, malé spotrebiče/, inštalácia kamerových systémov a alarmov Jablotron. Elektroinštalačné práce. Rádiové technológie, inštalácia a smerovanie MW spojov

**Contact person**

Arco Com

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**Source:** worki.sk, **Offer ID:** 2060759, **Classification of jobs (SK ISCO-08):** [4110000 General administrative worker](#), **Profession:** [Administrative Worker](#), **Working area:** [HR, Administration and Customer Service](#)