



DEFEX, s.r.o.  
administratívny pracovníčka

Place of work

Kornela Mahra 5793/2, 917 08 Trnava, Slovensko  
kancelária a sídlo spoločnosti

Start date in work

**Asap**

The date the offer was added

**4 Feb 2026**

Type of employment

Employment contract for an indefinite period (Permanent employment)

Part-time employment, number of hours per week: 20

self-employed

agreement for the performance of a work assignment

Salary (gross)

from €6.35 to €6.90 per hour

Number of job vacancies

**1**

## Information about job offer

### Job description

Tvorba protokolov z vykonaných skúšok na základe podkladov od zákazníkov, vyžadovanie podkladov od zákazníkov, organizačné zabezpečenie prác, komunikácia so zákazníkom

### Working mode

Single-shift system

### Position also suitable for

- graduates

### Benefits offered

- 13th salary
- flexible working hours

# Employee requirements

## Required education

- Upper Secondary Education

## Length of experience

no requirement for professional experience

## Other digital skills

MS office, internet

## Driving licence

- Category B

## General qualifications and prerequisites

- communication (dealing with people)
- cultivated verbal expression, ability to express oneself

# Employer information

## Business Name

DEFEX, s.r.o.

## Company Registration Number

46551158

## Address

Kornela Mahra, 91708 Trnava, Slovensko

## Internet address

<http://www.defex.sk>

## Characteristics of the company

diagnostika a kontrola zvarov a materiálov

## Contact person

Ing. Peter Štefánek

E-mail: [stefanek@defex.sk](mailto:stefanek@defex.sk)

**Source:** worki.sk, **Offer ID:** 2060565, **Classification of jobs (SK ISCO-08):** [4110000 General administrative worker](#), **Profession:** [Administrative Worker](#), **Working area:** [Mechanical Engineering \(including the Production of Motor Vehicles\)](#), [HR](#), [Administration](#) and [Customer Service](#)